

考試規則

- 一. 各生須依照校方所編定之座位就坐，並須穿著整齊校服考試。
- 二. 第一次鐘響，各生入課室後，應先將所有書籍、筆記簿、紙張或書包等安放於監堂老師所指定之地方，即行就坐。第二次鐘響，各生均須一律肅靜。
- 三. 試卷須填寫正確的姓名、級別、學號及科目名稱，交卷時須連同試題紙一併交齊。
- 四. **任何非考試應用物品(包括手機及電子器材等)都不可以藏於身上或座位上。**考試時桌上只許放置該科所允許的文具；一切所需之文具必須自備充足，不得向別人借用。
- 五. 考試時學生不得交談及窺窺他人試卷，亦不得故意讓他人窺視或企圖作弊。考生如有作弊或任何違規行為，即行被沒收該科試卷，並需立刻離開試場及按校規第 3 2 條處理。
- 六. 考試時不得任意發問及請求解釋題意 (如有特殊情況者除外) 。
- 七. 請監考老師將每科之考試時限寫於黑板上。各生須依照指定時間、地點交卷。該科時限前十五分鐘，監考老師可督導作答完畢之學生依次交卷，並囑咐其謹守默靜離開試場範圍到操場小息。
- 八. 凡不參加考試者，日後不准補考 (詳見校規 3 3 , 3 4 條文) 。
- 九. 本規則如有未盡善之處，校方得隨時修訂之。

EXAMINATION REGULATIONS

(Applied in the mid-term test and examination)

- 1 Students must keep for the whole duration of the examination, the seats which have been assigned to them. Students not wearing the proper school uniform are not allowed to enter the examination rooms, unless they have obtained permission in writing from the Deans.
- 2 Upon entering the classroom, every student should immediately place all his books, notes and bags in the place indicated by the invigilator. At the sound of the second bell, everyone should already be sitting in his appointed seat in absolute silence.
- 3 Students are required to write their name, their class number, the class, the date and the subject clearly on the answer sheets and question papers. Students who fail to do so are liable to be penalised. At the end of each examination both the answer sheets and question papers must be handed in together.
- 4 **Possession of unauthorized item (including mobile phone and any electronic devices) is an infringement of the regulations**, even if you do not intend to use it. Only those articles of stationary that may be used for the examination are allowed in the examination rooms. Each student must bring his own article of stationary. No lending or borrowing will be permitted during the examinations.
- 5 Any student caught trying to copy, arousing any suspicion of trying to copy, cheating or possessing unauthorized material will be disqualified for that particular subject and be penalised. (Please refer to School Rule No: 32)
- 6 Once the examination has commenced students are not allowed to ask the teachers any questions, except in very special circumstances.
- 7 Invigilators are requested to write down the time on the blackboard, at which the examination begins and ends. Students may hand in their question sheets and answer papers 15minutes before the examination ends. They are not allowed to continue writing after the final bell.
- 8 No reparatory examinations will be held for students who are absent. (Please refer to School Rule No: 33, 34)
- 9 The School authorities may alter the above-mentioned rules when they deem it necessary.